

**From:** Peter Mayfield  
**Sent:** Thursday, October 13, 2016 12:18 PM  
**To:**  
**Subject:** Enterprise Agreement Staff Ballot details

Dear Colleagues,

In my email of 5 October 2016 I provided you with information on the proposed CSIRO Enterprise Agreement 2016 - 2020 and package for your consideration. CSIRO is now asking staff who will be covered by the Agreement to decide the outcome of the proposed EA and conditions at CSIRO via a staff ballot.

Consistent with the Fair Work Act 2009, CSIRO is required to provide a minimum period of 7 days (referred to as the "access period"), during which time CSIRO must ensure that staff members have access to a copy of the proposed Agreement and any other material referenced in the Agreement. These documents and explanatory material including [FAQ's](#) and information regarding the ballot, are available on [MyCSIRO](#). A short [video](#) about the proposed EA and ballot process is also available.

The "access period" will run from 17 October to 23 October, immediately followed by the voting period. Eligible staff will be able to vote from 8:00am AEDT on 24 October to 11:59pm AEDT on 31 October 2016.

The Australian Election Company will be conducting the ballot and staff will have the option of voting by internet or by telephone. Either method will take only a few minutes and simply requires a 'yes' or 'no' vote.

You will receive voting instructions and a unique Personal Identification Number (PIN) from the Australian Election Company which will be sent to your CSIRO email account approximately 15 minutes prior to the ballot opening on 24 October 2016. You will require this PIN and the instruction details to cast your vote. Staff on leave during the vote period will also receive voting instructions and a PIN number via post to their SAP nominated postal address and personal email address (where this has been provided), prior to the vote opening.

The Australian Election Company will provide assistance to staff during the voting period as necessary. Contact details for the Australian Election Company will be included with the voting instructions.

You can also send any questions regarding the proposed EA or the voting process to [Enterpriseagreement@csiro.au](mailto:Enterpriseagreement@csiro.au)

If you have any questions and haven't been able to attend one of our information sessions, please join one of our 'drop in' WebEx sessions that will run at 2pm AEDT from 17 - 21 October (inclusive), see MyCSIRO for details of [site information sessions](#).

It is important that the outcome of the ballot reflects the views of the majority of staff so please have your

say by voting.

Regards

**Peter Mayfield**  
Director, Energy